Host your Wedding & Events at
The Historic Belmont Mansion & Underground Railroad Museum
The Crown Jewel of Fairmount Park

Event Rental Information Packet

Weddings, bridal showers, baby showers, birthday parties, anniversary parties, & more!
American Women’s Heritage Society, Inc.
Historic Belmont Mansion & Underground Railroad Museum
West Fairmount Park, Philadelphia, PA 19131
Call 215-878-8844 - Fax 215-878-9439
Www.belmontmansion.org bthorn1653@aol.com

History of The Belmont Mansion

Belmont Mansion, the 18th, 19th Century home of the Peters’ family provides the setting for telling the story of the Fairmount Park area of Philadelphia from colonization to the present.

Initially a group of farms, the property was bought in 1742 by William Peters, an upper-class English lawyer who served as a land management agent for the Penn family. Peters designed and built Belmont Mansion, the finest example of Palladian architecture in America, and created extensive formal gardens surrounding the Mansion.

With the coming of the American Revolution, Belmont Mansion passed to William’s son, Richard Peters, who served as the Secretary of War for the Revolutionary Army, Pennsylvania Delegate to Congress under the articles of the Confederation, Speaker of the Pennsylvania Assembly, Pennsylvania State Senator, and Judge of the United States District Court of Pennsylvania. During his residence, Washington, Adams, Jefferson, Madison, Lafayette, and other “Founding Fathers” visited Belmont Mansion.

As an early environmental scientist, Judge Peters converted the Belmont Estate into a working model farm to promote scientific agriculture. As a member of the Pennsylvania Society for the Abolition of Slavery, Judge Peters actively opposed the Fugitive Slave Act of 1793.

Upon the death of Judge Peters, The Belmont Estate was transformed by commercial development, including early industrial activities, such as railroads, stone quarries, oil refining, and a country resort rented for private parties. The property became part of Fairmount in 1869 as a part of the program to preserve the quality of water. In anticipation of the Philadelphia Centennial Exposition in 1876, a large dining pavilion was built alongside Belmont Mansion. The site continued to be used for public entertaining until it became a historic house museum under the management of the AWHS in 1986.

Today, the Mansion acts as a living link between the rich heritage of the Underground Railroad, and the hopeful future of contemporary freedom and democracy.
**Belmont Mansion Space Rental Information and Fees**

**General Overview**

<table>
<thead>
<tr>
<th>Type of Event</th>
<th>Wedding</th>
<th>Special Event</th>
<th>Deposit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tent Pavilion <em>(Additional fees for rental of tables and chairs)</em></td>
<td>$3,000.00</td>
<td>$2,500.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Cottage Special Events Room <em>(small gatherings - NO dancing)</em></td>
<td>N/A</td>
<td>$950.00 - $1500.00</td>
<td>$500.00 — 750.00</td>
</tr>
<tr>
<td>Cornelia Wells Banquet Hall</td>
<td>$4,000.00</td>
<td>$3,500.00</td>
<td>$1,000.00</td>
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</tbody>
</table>

**Tent Pavilion and Cornelia Wells Conference Center and Banquet Hall rental fees reflect four hours use of space plus two hours for set up.**

**Cottage Special Events Room rental fees reflect four hours total for use of space and set up.**

**Note:** The Cottage Special Events Room may be used for small events - i.e. baby or bridal showers - space not appropriate for dancing.

**AWHS Member Organizations**

**Option One:** Annual Organization Membership fee: $1,000.00
Ten (10) Meetings between September 1 and June 30 in membership year

**Option Two:** Annual Organization Membership fee: $600.00
Six (6) Meetings between September 1 and June 30 in membership year

*Note: All Rates Subject to change*
Belmont Mansion Space Rental Information and Fees

Cornelia Wells Conference Center & Banquet Hall

Rental Cost:
- $4,000 Weddings - Receptions and Conferences
- $3,500 Private Party

Rental Includes:
Cornelia Wells Conference Center and Banquet Hall. Security, Parking Lot, Maintenance. (Note: Rental of tables and chairs is additional)

Rentals are four:
4 Hours, plus two (2) hours prep time; e.g. caterers, decorating, Etc.
Total: six (6) hours

Extra Hours:
$250.00 per hour

Capacity limits:
200-350 - Informal and Formal Setting

A deposit of $1,000.00 required to reserve your date.
Balance must be paid fifteen (15) days prior to event.
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Belmont Mansion Space Rental Information and Fees

Tent Pavilion

Rental Cost:
- $3,000 Weddings - Receptions
- $2,500 Private Party

Rental Includes:
Outside Grounds, Gazebo, Tent, Security, Parking Lot,
Maintenance  (Note: Rental of tables and chairs is additional)

Rentals is for:
4 Hours, plus two (2) hours prep time; e.g. caterers, decorating, Etc.
Total: six (6) hours

Extra Hours:
$250.00 per hour

Capacity limits
100 to 250 - Informal and Formal Setting

Outside and Inside Total:
200 to 350 - Maximum mingle event or rental of additional tenting

A deposit of $1000.00 required to reserve your date.
Balance must be paid fifteen (15) days prior to event.
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All rentals of tables, chairs, umbrellas and linens must be provided through The Belmont Mansion.

No outside rentals permitted. Final payment is due 15 days prior to event.

For additional information call 215-878-8844 – Fax 215-878-9439.

<table>
<thead>
<tr>
<th>TABLES</th>
<th>CHAIRS</th>
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<tbody>
<tr>
<td>Banquet 6’ – 8’</td>
<td>White Formica</td>
</tr>
<tr>
<td></td>
<td>$ 13.50</td>
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<tr>
<td>Card Table</td>
<td>White Padded</td>
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<tr>
<td></td>
<td>$ 7.50</td>
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<tr>
<td>Round Seats 4 (Cake) 48”</td>
<td>Natural Wooden Folding</td>
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<tr>
<td></td>
<td>$ 9.00</td>
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<tr>
<td>Round Seats 8 - 10</td>
<td>Chivari Chair w/pad*</td>
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<tr>
<td></td>
<td>$15.00</td>
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<tr>
<td>Round 72”</td>
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<td>$16.00</td>
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<tr>
<td>Heart Shaped</td>
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<tr>
<td></td>
<td>$18.00</td>
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<tr>
<td>High Top Table</td>
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<td></td>
<td>$19.00</td>
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</table>

<table>
<thead>
<tr>
<th>UMBRELLAS</th>
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<tbody>
<tr>
<td>High Top Table</td>
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</tbody>
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<table>
<thead>
<tr>
<th>LINENS</th>
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<tbody>
<tr>
<td>54” x 54”</td>
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<tr>
<td>4” x 120”</td>
</tr>
<tr>
<td>60” Round</td>
</tr>
<tr>
<td>90” Round</td>
</tr>
<tr>
<td>Skirt 14” x 30”</td>
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<tr>
<td>Napkins (each)</td>
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</tbody>
</table>

Notations:
* Party canopies and dance floors are available at additional cost.
* Different color chairs and padding available at additional cost.
* Chair Covers and Sashes are available at additional cost.
* All china, glassware, and linens are provided by the caterer, with exception of special events.
* Banquet table skirting is available. Conference and meeting equipment are billed at cost.
* There is no additional fee for Belmont Mansion House Preferred Caterers.
* The Outside Catering fee is $500.00. Caterer proof of insurance documentation is required.

Equipment Delivery Fee $95.00
Rental Equipment Costs are Subject to Change
Belmont Mansion Space Rental Information and Fees

Cottage Special Events Room

For small gatherings ONLY—space not appropriate for dancing or large events

Rental Cost: $950—$1,500  Small gatherings

For Example

$950.00 - $1200.00 Bridal or baby showers
$1500.00  Seminars, mini conferences, etc.

Rental Includes: Small Cottage Special Event Room, Security, Parking Lot, Maintenance, tables and chairs.

Rentals are four 4 Hours e.g. caterers, decorating, etc.

Total: four (4) hours

Extra Hours: $250.00 per hour

Capacity limits 60 - 75

A deposit of $500.00 required to reserve your date.

Balance must be paid fifteen (15) days prior to event.
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Directions to the Belmont Mansion

From West of Philadelphia
Take the Schuylkill Expressway (Rt. 76) to the Montgomery Drive Exit. Make a Right at the Bottom of the Exit onto Montgomery Drive. Make a Right at the First Street (Belmont Mansion Drive). Proceed to the Top of the Hill to The Belmont Mansion.

From Center City Philadelphia
Take the Benjamin Franklin Parkway toward the Art Museum Circle pass in front of the Museum. Drive down on-to “Martin Luther King Drive” (West River Drive). Go west to Montgomery Drive (second light). Make a left onto Montgomery Drive. At the first street (Belmont Mansion Drive) make a right, proceed to the top of the hill to The Belmont Mansion.

From East of Philadelphia
Take the Schuylkill Expressway to the City Line Ave. exit. Proceed South on City Line Ave. to Belmont Ave. (the fourth traffic light) make a left onto Belmont Ave. Follow Belmont Avenue to Belmont Mansion Drive. Make a left onto Belmont Mansion Drive. Follow around approximately ¼ mile to The Belmont Mansion.
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Preferred Caterers

Cricket Catering and Special Events
610-623-2006
info@cricketcatering.com

Feastivities Caterer
610-889-0750
meryl@feastivitiescatering.com

J. Cabot Catering Company
215-884-9900
Jcaborontcatering@aol.com

Robert Ryan Catering & Design
610-933-6336
info@robertryancatering.com

Tuxedo Caterers
215-848-6777 / 1800 811-Tuxx
tuxedocaterers@verizon.net
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AWHS Presents:
The Cornelia Wells
Conference Center & Banquet Hall

AWHS: Keeping the Spirit of the Legacy Alive – Heritage for the Future!